



## **ROSWELL INFRASTRUCTURE COMMITTEE AGENDA**

Monday, April 18, 2016 at 4:00 p.m.  
Conference Room at Roswell City Hall  
425 N. Richardson, Roswell, NM 88201

Committee Chair: Jeanine Best  
Committee Vice Chair: Juan Oropesa  
Committee Members: Caleb Grant, Savino Sanchez, Jr.  
Staff Coordinator: Louis Najar

### **A. Call to Order**

### **B. Approval of the Agenda**

### **C. Minutes**

- |                                      |     |
|--------------------------------------|-----|
| 1. February 16, 2016 Meeting Minutes | 1-3 |
|--------------------------------------|-----|

### **D. Non-Action Items**

- |                         |      |
|-------------------------|------|
| 1. City Project Updates | 4-5  |
| 2. ICIP Refresher       | 6-10 |

### **E. Regular Items (Action Items)**

- |                             |       |
|-----------------------------|-------|
| 1. XCEL Easement            | 11-18 |
| 2. City wide striping award | 19-21 |

### **F. Other Business (Non-Action)**

- |                    |  |
|--------------------|--|
| 1. Public Comments |  |
|--------------------|--|

### **G. Adjourn (Next Meeting: Monday, May 16, 2016)**

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 15-56.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Regular Meeting of the Infrastructure Committee  
Held at the Roswell Convention Center  
February 16, 2016

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 15-56.

### **ROLL CALL**

The meeting convened at 6:03 p.m. with Chair Best presiding and Councilors Oropesa, Velasquez and Grant being present.

Staff Present: Sharon Coll, Louis Najar, Kevin Dillon, Bill Morris, Mike Mathews, Steve Miko and Bernadette Lopez.

Guests Present: Councilor Sanchez, Dirk Decker, Marge Decker, Greg Neal, Orie Adcock, Juli Adcock, Julianna Halvorson, Kerry Moore, Sergio Gonzalez, Jeff Tucker, Helen Taylor and Larry Connolly.

### **APPROVAL OF AGENDA**

Councilor Grant moved to approve the February 16, 2016 regular Infrastructure Committee Meeting Agenda as presented. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

### **APPROVAL OF MINUTES**

Councilor Grant moved to approve the January 19, 2016 minutes for the regular Infrastructure Committee Meeting. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

### **NON-ACTION ITEMS**

#### **Entry Way Signs Update**

Mr. Morris gave a presentation on the entry way signs update. Mr. Morris explained the Department of Transportation's approval process and once a design has been selected, construction will begin within a year.

#### **Spring Pavement Maintenance Update**

Mr. Najar discussed the spring pavement maintenance that is done annually and the proposed streets to be paved. Mr. Najar stated that the work is done through a statewide contract with an estimated cost of \$514,441.97, budget permitting.

### **REGULAR ITEMS**

#### **Resolution 16-14 – CDBG Annual Policy Renewal**

Mr. Morris introduced the five policies that need to be adopted annually by City Council in order to receive CDBG funding. Councilor Grant moved to send to full City Council Resolution 16-14

CDBG Annual Policy Renewal. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

Resolution 16-15 – Capital Appropriation Project, 9<sup>th</sup> Street

Mr. Najar discussed the purpose for Resolution 16-15 and that it is necessary to complete the reimbursement process for the amount of \$200,000.00. The proposed completion date is April 1, 2016. Councilor Grant moved to send Resolution 16-15 to full City Council. Councilor Velasquez seconded the motion. A voice vote was unanimous and the motion passed.

Resolution 16-16 – Capital Appropriation Project, Union & Montana

Mr. Najar discussed the purpose for Resolution 16-16 making Union/Montana between 19<sup>th</sup> and Country Club Streets, a four lane street with a proposed completion date of December 31, 2016. This is a 2013 Capital Outlay Appropriation for \$325,000.00, the resolution is necessary to complete the reimbursement process for the amount of \$325,000.00. Councilor Grant moved to send Resolution 16-16 to full City Council. Councilor Oropesa seconded the motion. A voice vote was unanimous and the motion passed.

Recreation Center Naming

Mr. Najar gave a brief introduction of the Recreation Center Naming. The January meeting of the Parks and Recreation Commission voted unanimously in favor of naming the recreation center Cesar Chavez Recreation Center. On January 26, 2016, General Services Committee voted 3-1 in favor of naming the recreation center Cesar Chavez Recreation Center. Mayor Kintigh sent the Recreation Center Naming item to the Infrastructure Committee for further public input. This item has been placed on a Special City Council agenda for February 29, 2016.

**PUBLIC COMMENTS:**

Opposed: Mr. Adcock, Ms. Moore, Ms. Taylor and Ms. Halvorson

In Favor: Mr. Gonzalez

Councilor Oropesa explained, for clarification, that the \$250,000.00 Legislative Grant will not be lost by naming the recreation center "Cesar Chavez Recreation Center." Councilor Grant stated he would like the recreation center name to remain "Yucca Recreation Center." Councilor Oropesa discussed the formation of the recreation center naming and explained his version of the timeline as follows:

- Originated from renaming of two street sections at the October 27, 2015 joint meeting of the General Services and Infrastructure Committees;
- At the October 27, 2015 joint meeting, Chair Best and Councilor Grant suggested that the recreation center be named after Cesar Chavez;
- Chair Best recommended to L.U.L.A.C. that the current City Council name the recreation center "Cesar Chavez Recreation Center" before the election of new councilors;
- L.U.L.A.C. started the process of getting the new recreation center named after Cesar Chavez;
- L.U.L.A.C. made a presentation to name the new recreation center "Cesar Chavez/Yucca Center" at the January, 2016 Parks and Recreation Commission in which the Parks and



Recreation Commission voted unanimously in favor of the name and recommended it go before the Infrastructure Committee;

- On January 19, 2016, the Recreation Center Naming went before the Infrastructure Committee as a non-action item;
- Chair Best declined to put it before the Infrastructure Committee meeting the following month, so it went before the General Services Committee; and
- On January 26, 2016, the General Services Committee voted 3-1 in favor of the recreation center naming and it was to go before City Council.

Chair Best stated that she misspoke at the L.U.L.A.C meeting, and staff suggested that it go before the Infrastructure Committee before going to General Services Committee. Councilor Oropesa stated that in his years of being in City Council, committee chairs have never had the authority to decide what items go on committee agendas. Councilor Oropesa further explained he was told that Chair Best didn't want to hear it until she had a discussion with Mayor Kintigh and chose to put it on the Infrastructure Committee agenda as a non-action item. Councilor Oropesa then put it on the General Services Committee Agenda as an action item. Councilor Velasquez discussed how John Chisum, Pat Garret, Altrusa Park, Martin Luther King Park, and softball complex were honored by the City that didn't go through the same process that the recreation center naming is going through. Councilor Velasquez explained that she appreciated all the public input; however, they just wanted it to go before full City Council for a vote. Councilor Velasquez moved to recommend to full City Council, upon the opening of the new recreation center, to name the new recreation center in honor of Cesar Chavez. Councilor Oropesa seconded the motion. A voice vote was 2-2 with Councilors Grant and Best voting no; resulting in a tie. Councilor Grant moved to send to full City Council the naming of the recreation center to remain "Yucca Recreation Center." Chair Best seconded the motion. A voice vote was 2-2 with Councilors Velasquez and Oropesa voting no; resulting in a tie. Councilor Grant requested both motions go before the Special City Council Meeting on February 29, 2016.

#### **OTHER BUSINESS**

NONE

#### **ADJOURN**

The meeting adjourned at 6:50 p.m. The next meeting is scheduled for Monday, March 21, 2016.

**ROSWELL, NEW MEXICO**  
**Infrastructure Committee**  
**City Hall Large Conference Room**  
**425 N. Richardson, Roswell, NM 88201**  
**Monday, April 18, 2016 at 4:00 p.m.**

**ACTION REQUESTED:**

Update Item Only – Select Project Highlights

**BACKGROUND:**

Infrastructure Committee to be briefed on selected projects current and upcoming.

1. Museum Bridge – May 1, Advertisement, May 24 Open bids.
2. Sewer Manhole Rehab – May 1, Advertisement, May 24 Open Bids.
3. Kerr Pump Station Valves – May 1 Advertisement, May 24 Open Bids
4. RFP Convention Center Upgrade Design Services – April 10 Advertisement, May 24 deadline for proposals
5. N. Main – Country Club to Berrendo – underway
6. N. Garden Sewer Repair (near Livestock Sale) begin Tuesday April 19. This project will also include addition of 18" water valve & 24" water valve at Berrendo/Main
7. 48" Waterline repair at Country Club is underway
8. CDBG Project E. Bland – 30% complete
9. Youth Challenge Remodel – completing punch list and tentative ribbon cutting May 10.
10. Convention Center Overflow Parking Lot is open for business, minor punch list, electrical and clean up.
11. Waste Water Plant Headworks Project is 75% complete.
12. S. Sunset Project – Hobbs to Poe to begin in June with intention to complete by August 30.
13. Recreation Center design is underway, Initial meetings were complete end of March with Huitt Zollars.
14. Sewer upgrade completed on N. Sycamore – College to 19<sup>th</sup> St., performed by City Crews.
15. Union-Montana – Brazos to Country Club - Waterline replacement of 12" cast iron with new PVC C-900 to be performed by City Crews.

16. Groundbreaking for Spring River Apartments (private development) tentative 2<sup>nd</sup> week of May.
17. Library Roof is underway and nearing completion.
18. Museum Roof will commence, tentative May start.

**FINANCIAL CONSIDERATION:**

None for this update item, at this time.

**LEGAL REVIEW:**

None for this update item, at this time.

**BOARD OR  
COMMITTEE ACTION:**

None for this update item, at this time.

**STAFF  
RECOMMENDATION:**

None for this update item, at this time.

**ROSWELL, NEW MEXICO  
Infrastructure Committee  
City Hall Large Conference Room  
425 N. Richardson, Roswell, NM 88201  
Monday, April 18, 2016 at 4:00 p.m.**

**ACTION REQUESTED:** Update Item Only – ICIP Refresher

**BACKGROUND:** State of NM definition:  
Infrastructure Capital Improvement Plan (ICIP)  
A local infrastructure capital improvement plan (ICIP) is a plan that establishes planning priorities for anticipated capital projects. The state-coordinated ICIP process encourages entities to plan for the development of capital improvements so that they do not find themselves in emergency situations, but can plan for, fund, and develop infrastructure at a pace that sustains their activities.

Last year's ICIP focused on a strategy to address infrastructure needs. Five (5) projects were submitted and all five projects received some funding.

1. A2402 ROSWELL AIR CENTER REPAIRS -\$488,822  
Requested \$2.5 Million to repair roof for Bldg. 1083, Baldwin Hangar
2. A2403 ROSWELL CITY HALL ANNEX BLDG STB \$105,000  
Requested \$150K to repair roof.
3. A2404 ROSWELL FIRE STATIONS ROOF \$195,000  
Requested \$160 for Station One roof repair.
4. A2405 ROSWELL CEMETERY ROADS \$150,000  
Requested \$150K for Phase II of Five (5) required phases.
5. A2551 ROSWELL ROADS IMPROVE STB \$300,000  
Requested \$500K to assist in S. Union & S. Washington pavement improvement projects. It will take \$10-15 million to do these streets from south to north through Roswell.



Attached is copy of last year's 2017-2021 plan. The plan is a straight forward attempt to address some of the critical infrastructure needs for Roswell. Also attached is working draft ICIP summary 2016 -2022. Highlighted yellow years 2018 – 2022 would be a possible strategy for this year's ICIP based on a continuation of last year's ICIP.

**FINANCIAL CONSIDERATION:**

None for this update item, at this time.

**LEGAL REVIEW:**

None for this update item, at this time.

**BOARD OR  
COMMITTEE ACTION:**

No action to vote on. Rather, take this information as study material for May 2016 meeting.

**STAFF  
RECOMMENDATION:**

City Council members to review and refresh current ICIP. For May 2016 Infrastructure Committee meeting, the ICIP would be an action item. Planning & Engineering Staff recommend to continue with the focus and strategy initiated by the 2017 -2021 ICIP plan.

**ATTACHMENTS:**

1. ICIP 2017-2021 submitted last year.
2. Working draft summary ICIP 2016 -2022 with possible 2018 – 2022 strategy.



# FY2017-2021 Infrastructure Capital Improvement Plan

## Project Summary

ID	Year-Rank	Project Title	Category	Funded to date	2017	2018	2019	2020	2021	Total Project Cost	Amt Not Yet Funded	Phases
<b>Roswell</b>												
21175	2017-001	Air Center Roof Replacements	Airports	801,917	2,750,000	750,000	750,000	750,000	750,000	6,551,917	5,750,000	Yes
27592	2017-002	Road Reconstruction and ADA Upgrades	Hiways/Roads/Street s/Bridges	1,682,000	1,682,000	4,700,000	5,100,000	9,330,000	5,447,000	27,941,000	26,259,000	Yes
27574	2017-003	City Hall Annex Roof	Adm/Service Facilities (local)	0	150,000	0	0	0	0	150,000	150,000	No
19176	2017-004	Cemetery Street Reconstruction	Public Parks (local)	50,000	150,000	150,000	150,000	150,000	150,000	800,000	750,000	Yes
21363	2017-005	Fire Station Roof Replacements	Fire	0	160,000	0	0	320,000	0	480,000	480,000	Yes
29841	2017-006	Replace Large Diameter Water Valves	Water Supply	500,000	750,000	0	2,350,000	0	750,000	4,350,000	3,850,000	Yes
27584	2017-007	Replace Large Diameter Water Lines	Water Supply	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	12,000,000	10,000,000	Yes
19181	2017-008	Fire Training Center Improvements	Fire	0	300,000	0	0	0	0	300,000	300,000	No
27591	2017-009	Bridge Replacement	Hiways/Roads/Street s/Bridges	1,500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,500,000	5,000,000	Yes
25958	2017-010	Replace Small Diameter Water Lines	Water Supply	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,000,000	5,000,000	Yes
21204	2017-011	Fire Equipment Replacement	Fire	0	1,500,000	500,000	0	0	0	2,000,000	2,000,000	Yes
16357	2017-012	Sewer Manhole Rehabilitation	Wastewater	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	1,250,000	Yes
25966	2017-013	Cahoon Pool Improvements	Public Parks (local)	0	250,000	0	250,000	0	250,000	750,000	750,000	Yes
16359	2017-014	Reconstruct Drainage and Roadway	Storm/Surface Water Control	0	3,000,000	0	0	0	0	3,000,000	3,000,000	No
25975	2017-015	CDBG Infrastructure Project	Hiways/Roads/Street s/Bridges	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	2,500,000	No
19198	2017-016	City Hall Renovations	Adm/Service Facilities (local)	0	500,000	0	0	0	0	500,000	500,000	No
25963	2017-017	Parks and Recreation Master Plan	Public Parks (local)	0	125,000	0	0	0	0	125,000	125,000	No
21214	2017-018	HVAC Replacement & Building Improvements	Convention Facilities	23,500	150,000	725,000	1,225,000	500,000	500,000	3,123,500	3,100,000	Yes
29561	2017-019	Trail Improvements and Maintenance	Public Parks (local)	0	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000	Yes
19226	2017-020	Jane Batson Memorial Trail	Public Parks (local)	0	530,000	0	0	0	0	530,000	530,000	No
21172	2017-021	Pecos Transit Bus	Transit	0	140,000	145,600	151,424	157,481	163,780	758,285	758,285	No
21173	2017-022	Pecos Transit Van	Transit	0	85,000	88,400	91,936	95,613	99,438	460,387	460,387	No
29856	2018-001	3rd Street Reservoir Rehabilitation	Wastewater	0	0	3,000,000	0	0	0	3,000,000	3,000,000	No
21562	2018-002	Convention Center Improvements	Convention Facilities	0	0	500,000	5,000,000	0	0	5,500,000	5,500,000	Yes
27567	2018-003	Softball Complex Improvements	Public Parks (local)	0	0	272,500	2,000,000	0	0	2,272,500	2,272,500	Yes
21192	2018-004	Air Center Road, Taxiway, and Apron Reconstruction	Airports	0	0	4,670,000	2,600,000	4,982,000	1,500,000	13,752,000	13,752,000	Yes
26006	2018-005	Wayfinding System Improvements	Transit	0	0	500,000	100,000	100,000	100,000	800,000	800,000	Yes

Roswell

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# FY2017-2021 Infrastructure Capital Improvement Plan

## Project Summary

ID	Year-Rank	Project Title	Category	Funded to date	2017	2018	2019	2020	2021	Total Project Cost	Amt Not Yet Funded	Phases
19179	2018-006	Storm Drainage Improvements	Storm/Surface Water Control	0	0	400,000	1,000,000	1,000,000	1,000,000	3,400,000	3,400,000	Yes
19225	2018-007	Cielo Grande Parking Improvements	Public Parks (local)	0	0	250,000	250,000	8,000	0	508,000	508,000	No
26007	2018-008	Poe Corn Recreation Center Improvements	Adm/Service Facilities (local)	0	0	400,000	500,000	500,000	500,000	1,900,000	1,900,000	Yes
21213	2018-009	Cielo Grande Interior Roads and Drainage	Public Parks (local)	0	0	750,000	0	0	0	750,000	750,000	No
29860	2018-010	Emergency Generator Installation	Water Supply	0	0	200,000	200,000	0	0	400,000	400,000	Yes
19224	2018-011	Playground Equipment Replacement	Public Parks (local)	0	0	150,000	150,000	150,000	150,000	600,000	600,000	Yes
16960	2018-012	Little League Improvements	Public Parks (local)	0	0	663,000	100,000	100,000	100,000	963,000	963,000	Yes
27571	2018-013	Splash Pad	Public Parks (local)	0	0	500,000	0	0	0	500,000	500,000	No
16953	2018-014	Neighborhood Park Trail Upgrades	Public Parks (local)	0	0	50,000	178,000	0	0	228,000	228,000	Yes
16956	2018-015	Park Infrastructure Upgrades	Public Parks (local)	0	0	425,000	2,725,000	505,000	0	3,655,000	3,655,000	Yes
27848	2018-016	Metropolitan Redevelopment Area Plan	Economic Development	0	0	75,000	75,000	0	0	150,000	150,000	Yes
21186	2018-017	Runway 3/21 Light & Sign Relocation	Airports	0	0	500,000	0	0	0	500,000	500,000	No
25934	2018-018	Public Works Equipment	Solid Waste	0	0	2,671,000	1,917,000	876,000	355,000	5,819,000	5,819,000	Yes
16902	2019-001	Recreation Center	Public Parks (local)	0	0	0	200,000	20,000,000	0	20,200,000	20,200,000	Yes
29862	2019-002	Trigg Reservoir Rehabilitation	Water Supply	0	0	0	1,500,000	0	0	1,500,000	1,500,000	No
19173	2019-003	Cielo Grande Special Events Area	Public Parks (local)	0	0	0	3,450,000	0	0	3,450,000	3,450,000	No
29865	2019-004	Elevated Water Storage Tank	Water Supply	0	0	0	7,000,000	0	0	7,000,000	7,000,000	No
25935	2019-005	Landfill Cell 5	Landfills	0	0	0	450,000	4,500,000	0	4,950,000	4,950,000	Yes
19183	2019-006	Zoo Infrastructure Enhancements	Public Parks (local)	0	0	0	75,000	75,000	75,000	225,000	225,000	Yes
27590	2019-007	S. Atkinson/Bland Intersection Upgrade	Hiways/Roads/Streets/Bridges	0	0	0	625,000	0	0	625,000	625,000	No
16943	2019-008	Golf Course Infrastructure Improvements	Public Parks (local)	0	0	0	600,000	0	0	600,000	600,000	No
21171	2019-009	Zoo World Safari Improvements	Public Parks (local)	0	0	0	100,000	1,000,000	0	1,100,000	1,100,000	Yes
16900	2019-010	Stiles Park Improvements	Public Parks (local)	0	0	0	650,000	0	0	650,000	650,000	No
13493	2019-011	Library Parking Improvements	Libraries	0	0	0	414,000	0	0	414,000	414,000	No
29076	2019-012	Veterans' Cemetery	Public Parks (local)	250,000	0	0	642,000	0	0	892,000	642,000	No
13474	2020-001	Cemetery Backflow Preventor & Building	Public Parks (local)	0	0	0	0	163,000	0	163,000	163,000	No
27570	2020-002	Bird & Nature Learning Center	Cultural Facilities	0	0	0	0	250,000	0	250,000	250,000	No
27689	2020-003	Spring River Channel Project	Storm/Surface Water Control	0	0	0	0	850,000	0	850,000	850,000	No
27576	2021-001	Air Center Hangar	Airports	0	0	0	0	0	16,500,000	16,500,000	16,500,000	Yes
Subtotal for Roswell				8,557,417	17,172,000	27,985,500	47,519,360	51,312,094	33,340,218	185,886,589	177,329,172	

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**Infrastructure Capital Improvement Plan 2018-2022**

Project Title	Year	Rank	Managing Dept	Funded to Date	2016	2017	2018	2019	2020	2021	2022	Total Project Cost (2017-2022)	Unfunded Cost (2018-2022)	Notes	Award:	Req:
Air Center Roof Replacements	2018	001	Engineering	488,882	801,917	2,500,000	750,000	750,000	750,000	750,000	750,000	6,250,000	5,761,118	Replace building 1083 roof in 2017	Air Center Roof Rep	488,822
Road Reconstruction and ADA Upgrades	2018	002	Engineering	300,000	1,682,000	1,682,000	1,000,000	5,100,000	9,330,000	5,447,000	1,500,000	22,077,000	22,077,000	2017: Union and Washington north from Jaffa to Poe, Atkinson from McCarley to College, future roads to be addressed will be based on pavement condition index	Road Improvements	300,000
<b>City Hall Annex-Roof</b>	<b>2017</b>	<b>003</b>	<b>Engineering</b>	<b>105,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>Full roof replacement</b>	<b>City Hall Annex Roof Repair</b>	<b>105,000</b>
Cemetery Street Paving	2018	003	Engineering	200,000	50,000	150,000	150,000	150,000	150,000	150,000	150,000	950,000	750,000	Can address 6/10 mile each year of the total 5 miles in Cemetery	Cemetery Roads Improvements	150,000
Fire Station Roof Replacements	2017	005	Engineering	195,000		160,000			320,000			480,000	285,000	2017: Station 1, 2020: Station 2	Fire Station Roof Repairs	195,000
Replace Large Diameter Water Valves	2017	006	Engineering	-	500,000	750,000	750,000	2,350,000		750,000		5,100,000	5,100,000	Berrendo and Garden, S. Main in 2019		
Replace Large Diameter Water Lines	2018	004	Engineering	2,020,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	14,000,000	11,980,000	For lines larger than 16"		
Fire Training Center Improvements	2017	008	Engineering	-	300,000	300,000	300,000					300,000	300,000	Includes parking lot and exterior concrete work		
Bridge Replacement	2018	005	Engineering	-			1,000,000	1,000,000				2,000,000	2,000,000	2018: Garden Ave. bridge, 2019: Lea & Deming bridge		
Replace Small Diameter Water Lines	2017	010	Engineering	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	5,000,000	For lines smaller than 16"		
Fire - New 105 Foot Aerial Ladder	2017	011	Public Safety - Fire	-	1,500,000	1,500,000	1,500,000					1,500,000	1,500,000	Ladder 1 replacement		
Rehab Manholes	2017	012	Public Works - Water	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	-	50-55 per year, ongoing city-wide project		
Cahoon-Pool Improvements	2017	013	Engineering	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	-	Includes bathhouse, pump houses, filters, etc.		
Reconstruct Cahoon Drainage and Roadway	2017	014	Engineering	-	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	Listed for purposes of CDBG grant funding		
CDBG Project	2017	015	Planning	-	500,000	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000			
City Hall Renovations	2017	016	Engineering	-	500,000	500,000	500,000	500,000	500,000	500,000	500,000	2,000,000	2,000,000	Would include HVAC, plumbing upgrades, and other renovations		
Parks and Recreation Masterplan	2017	017	Planning	-	125,000	125,000	125,000					125,000	125,000	Most recent plan completed in 2007,		
Convention Center HVAC Improvements	2017	018	Convention Center	-	23,500	150,000	150,000					150,000	150,000	Included for funding purposes		
Trail Improvements and Maintenance	2017	019	Parks and Recreation	-	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000	To replace 19 year old unit, 470,000 BTU Includes trail updates for material, landscaping, etc.		
Jane Batson Memorial Trail	2017	020	Parks and Recreation	-	530,000	530,000	530,000					530,000	530,000	New trail in OMA to go from 8th street north to Strata Production and connect back to runway trail. Included for RTP funding purposes		
Pecos Transit Bus	2017	021	Transit	-	140,000	140,000	140,000	145,600	151,424	157,481	163,780	734,505	734,505	Included for DOT funding purposes		
Pecos Transit Van	2017	022	Transit	-	85,000	85,000	85,000	88,400	91,936	95,613	99,438	445,949	445,949	Included for DOT funding purposes		
<b>TOTAL</b>				<b>3,308,882</b>	<b>6,307,417</b>	<b>15,922,000</b>	<b>13,930,000</b>	<b>14,284,000</b>	<b>15,243,360</b>	<b>12,050,094</b>		<b>70,842,454</b>	<b>66,138,572</b>	<b>Unfunded portion of 2018-2022 costs</b>		
													<b>92.59%</b>			

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**ROSWELL, NEW MEXICO**  
**Infrastructure Committee**  
**City Hall Large Conference Room**  
**425 N. Richardson, Roswell, NM 88201**  
**Monday, April 18, 2016 at 4:00 p.m.**

<b>ACTION REQUESTED:</b>	Review and committee approval of XCEL request of an easement through City of Roswell property and recommendation to send to May City Council Meeting for full Council approval.
<b>BACKGROUND:</b>	<p>XCEL Energy has requested an easement, in which XCEL will construct electrical transmission improvements across City of Roswell property. This to be done adjacent to the Relief Route north of 2<sup>nd</sup> St. (US 70). See attachment.</p> <p>The particulars have been reviewed by Louis Najar, P.E., Director of Planning &amp; Engineering and all is in order.</p>
<b>FINANCIAL CONSIDERATION:</b>	All associated costs are to be borne by XCEL. XCEL's monetary offer for easement rights is \$16,050. An additional \$745 is offered as temporary construction work space permit. Total offer is \$16,795.
<b>LEGAL REVIEW:</b>	All easement and plat will be per State statutes and filed by XCEL. Copy of easement contract has been submitted to City Attorney for review.
<b>BOARD OR COMMITTEE ACTION:</b>	Review and approval of easement requested.
<b>STAFF RECOMMENDATION:</b>	Infrastructure Committee recommend approval and sending easement to full Council for May 12, 2016.
<b>ATTACHMENTS:</b>	XCEL Offer and Easement Contract Documentation (7 pages)





March 11, 2016

***INITIAL OFFER LETTER***

City of Roswell  
425 Richardson Ave.  
Roswell, NM 88201

RE: Capitan to Price to Chaves 115kV Electric Transmission Line  
Section 35, Township 10S. Range 23E, Chaves County, New Mexico

Dear City of Roswell,

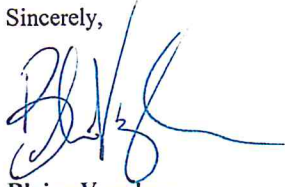
I am writing on behalf of Southwestern Public Service Company and Xcel Energy (collectively SPS) in an effort to purchase a right-of-way easement across the above-referenced property. As you are probably aware, SPS is constructing an 115-kilovolt single pole steel electric transmission line from Capitan Substation to Price Substation to Chaves Substation in order to provide power for increased reliability and load growth.

In order to construct and maintain the line SPS must purchase from you 3.21 acres out of the above referenced property. SPS is offering the amount of \$16,050.00 (\$5,000.00 per acre) for the easement area and an additional \$745.00 for temporary construction workspace. The temporary construction workspace would include an additional 30' of right-of-way plus zero pull pocket areas 100' x 300' that would be utilized to pull wire at corner structures. The total offer for this right-of-way, pull pocket areas, and temporary construction workspace is \$16,795.00. This amount is consistent with the value of such easements in the area and it is made in good faith.

Enclosed with this letter is an easement form for you to sign in front of a notary and return to me. Also enclosed with this letter is the additional temporary workspace agreement, a pull pocket receipt, copies of the easement, and plat for your records. If you need assistance finding a notary, please call and I would be happy to meet with you and go over the easement and plats and notarize the document for you. I have also enclosed a W-9 for you to fill out and sign. Once I receive the executed and notarized easement with the completed W-9, I will issue you a check for \$16,795.00.

I do look forward to hearing from you very soon. If you have any questions or need additional information, please do not hesitate to call. My contact information is listed below.

Sincerely,



**Blaine Vaughan**  
Contract Landman/Right-of-Way Agent  
For Xcel Energy  
5701 Time Square Blvd. Suite 300A  
Amarillo, Texas 79119  
806-570-9593  
Blaine@lighthouseandstaff.com

Enclosures: as noted.

# ELECTRIC POWER LINE EASEMENT

COPY

DATE: \_\_\_\_\_

GRANTOR: City of Roswell

GRANTOR'S MAILING ADDRESS: P.O. Box 1838, Roswell, NM 88202

GRANTEE: SOUTHWESTERN PUBLIC SERVICE COMPANY

GRANTEE'S MAILING ADDRESS:

P.O. BOX 1261

Amarillo, Texas 79105-1261

COUNTY AND STATE IN WHICH PROPERTY IS LOCATED: CHAVES COUNTY, NEW MEXICO

For \$10 and other valuable consideration, the receipt and sufficiency of which is acknowledged, Grantor grants to Southwestern Public Service Company, a New Mexico Corporation ("SPS") a, perpetual, non-exclusive easement ("Easement") to construct, maintain, operate, inspect, patrol, repair, replace, add to, change the number of circuits, alter voltage, remove, and relocate electric power lines on, over and across the lands now owned by Grantor that are described as follows:

SEE EXHIBIT "A" attached hereto and incorporated by reference, the ("Easement Area")

The easement shall be subject to the following terms and conditions:

1. SPS is a corporation organized under the laws of the State of New Mexico, and has its main office and principal place of business in Amarillo, Potter County, Texas. It is a public utility.
2. The electric power lines will consist of a variable number of conductors, wires, communication cables, insulators, crossarms, and all other necessary and desirable appurtenances and devices attached to, supported from, and a part of the necessary structures consisting of a variable number of wood, steel, other metal, or other substance members of poles, props, guys, and anchors (collectively referred to as the "Facilities").
3. SPS, its employees, agents, contractors, successors and assigns, shall have the right (a) of ingress and egress over Grantor's adjacent lands to and from the Easement Area for the purpose of constructing, maintaining, operating, inspecting, patrolling, repairing, replacing, changing the number of circuits, altering voltage, adding to or removing the Facilities; (b) to relocate the Facilities within the Easement Area; (c) to remove, cut prune or otherwise control all trees, brush or other vegetation or other obstructions that might endanger or interfere with the operation, safety, or efficiency of the Facilities; (d) to level, grade, or perform necessary dirt work for proper ground clearance; and (e) to enter Grantor's property to conduct (i) routing surveys and studies relating to the Facilities, (ii) environmental surveys and studies relating to the Facilities, (iii) cultural resource surveys and studies relating to the Facilities, and (iv) any other activities that SPS deems necessary or desirable to comply with federal, state, or local statutes, laws, ordinances, rules, or regulations, or the requirements of any government or governmental authority or agency claiming jurisdiction over SPS or its operations.
4. SPS, its successors and assigns, must construct and at all times maintain the Facilities in accordance with the National Electric Safety Code requirements and practices now in effect. SPS will abide by all federal and state laws, ordinances, and regulations.
5. No temporary or permanent wells, buildings, or structures (including, without limitation, mobile homes or travel trailers) shall be placed or permitted to remain on, under, or over the Easement Area by Grantor. No other objects shall be erected, placed, or permitted to remain on, under, or over the Easement Area by Grantor, including trees, shrubs and fences, which may interfere with the Facilities or interfere with the exercise of any of the rights granted pursuant to this Easement.
6. In addition to the consideration set forth above, on completion of initial construction and installation, actual loss or damage to crops occasioned by initial construction and installation of the line will be paid. Payment will be made to Grantor as the fee owner of the Easement Area. Grantor shall be responsible for any distribution or allocation to third parties who may hold an interest in such damage payments and Grantor shall hold Grantee harmless from the same.
7. SPS may employ an independent contractor for weed control work, and that weed control work will utilize recognized and accepted weed control methods and materials.
8. Following initial construction, Grantee shall use reasonable efforts to return the surface of the Easement Area, which is unencumbered by structures, to its original condition and appearance prior to Grantee's work on the property. Grantee shall not have the obligation to replace vegetation within the Easement Area other than to reseed to native grass. Grantee shall reseed the Easement Area to native grass following initial construction.
9. Grantor acknowledges that the general course of this Easement is based on preliminary surveys of the desired location of the electric power line, and agrees that the easement shall apply to the actual location of the electric power line when constructed.

When the context requires, singular nouns and pronouns include the plural.

COPY

Grantor binds Grantor, and Grantor's heirs, successors, assigns, and legal representatives, to WARRANT AND FOREVER DEFEND all and singular the rights conveyed in this instrument of SPS and its successors and assigns.

**GRANTOR:**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

STATE OF NEW MEXICO

§

§

COUNTY OF \_\_\_\_\_

§

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, by \_\_\_\_\_.

\_\_\_\_\_  
*Notary's Signature*

Return Recorded Instrument to:  
Xcel Energy  
P.O. Box 1261, Suite 2700  
Amarillo, Texas 79105  
Siting & Land Rights Dept.

15.

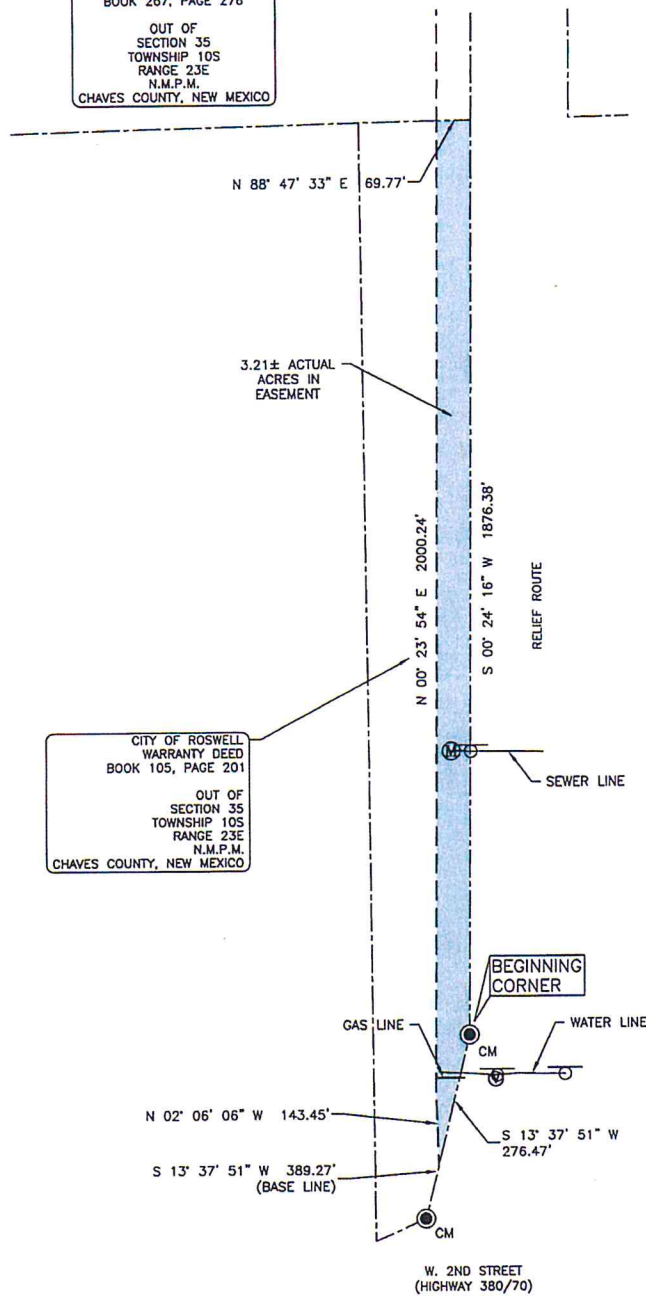


FEATHERSTONE DEVELOPMENT  
CORPORATION  
WARRANTY DEED  
BOOK 267, PAGE 276

OUT OF  
SECTION 35  
TOWNSHIP 10S  
RANGE 23E  
N.M.P.M.  
CHAVES COUNTY, NEW MEXICO

# EXHIBIT "A"

COPY



CITY OF ROSWELL  
WARRANTY DEED  
BOOK 105, PAGE 201

OUT OF  
SECTION 35  
TOWNSHIP 10S  
RANGE 23E  
N.M.P.M.  
CHAVES COUNTY, NEW MEXICO

**BASIS OF BEARING**— Bearings were derived using GPS relative positioning techniques based on an OPUS on May 5th, 2014 and are referred to Grid UTM Coordinate System—Zone 13N, NAD (1983).

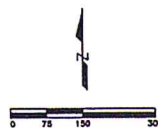
Distances are Grid.



Combined Factor = 0.999454403

**FURMAN LAND SURVEYORS, INC.**

DONALD R. FURMAN, RPLS  
P.O. BOX 464  
DUMAS, TEXAS 79029  
(806)374-4246

TEXAS FIRM #10092400 & 10092401



LEGEND		 DONALD R. FURMAN, PS 15701	INDEXING INFORMATION		
●	BRASS CAP ROW MONUMENT FND		OWNER: CITY OF ROSWELL		
Ⓜ	MANHOLE		LOCATION: SECTION 35, TOWNSHIP 10S, RANGE 23E, N.M.P.M., CHAVES COUNTY, NEW MEXICO		
—	LINE MARKER		EASEMENT SURVEY FOR		
CM	CONTROL MONUMENT		SOUTHWESTERN PUBLIC SERVICE		
	EASEMENT	115 KV LINE			
TOTAL ACRFAGE — 3.21±		DRAWING C:\DWG14\XCEL\DWG141153			
		XCEL PARCEL NO.	5	SHEET	1 OF 2

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## EASEMENT DESCRIPTION

COPY

An easement out of Section 35, Township 10 South, Range 23 East, of the New Mexico Principal Meridian, Chaves County, New Mexico, further being out of a tract of land being described in that certain instrument recorded in Book 105, Page 201, as filed in the Office of the County Clerk of Chaves County, New Mexico, said easement having been surveyed on the ground by Furman Land Surveyors, Inc. and being described by metes and bounds as follows:

(Bearings and Distances are Grid UTM Coordinate System-Zone 13N, NAD (1983) using GPS relative positioning techniques based on an OPUS on May 5, 2014.  
Combined Scale Factor = 0.999454403)

BEGINNING at a brass cap Right-of-Way monument found for the Southeast corner of this easement and in the Westerly Right-of-Way line of Relief Route, from whence a brass cap Right-of-Way monument found in said Westerly Right-of-Way line bears S. 13° 37' 51" W. (Base Line) 389.27 feet;

THENCE S. 13° 37' 51" W. 276.47 feet along said Westerly Right-of-Way line to a point for the Southwest corner of this easement;

THENCE N. 02° 06' 06" W. 143.45 feet to a point;

THENCE N. 00° 23' 54" E. 2000.24 feet to a point for the Northwest corner of this easement in the common line of said tract of land described in Book 105, Page 201 and a tract of land described in that certain instrument recorded in Book 267, Page 276, as filed in the Office of the County Clerk of Chaves County, New Mexico;

THENCE N. 88° 47' 33" E. 69.77 feet along said common line to a point for the Northeast corner of this easement in said Westerly Right-of-Way line of Relief Route;

THENCE S. 00° 24' 16" W. 1876.38 feet along said Westerly Right-of-Way line to the PLACE OF BEGINNING.

Easement contains 3.21± Acres.

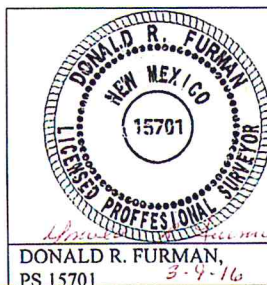
## SURVEYOR'S CERTIFICATE

I, Donald R. Furman, New Mexico Professional Surveyor No. 15701, do hereby certify that this survey plat and the actual survey on the ground upon which it is based were performed by me or under my direct supervision; that I am responsible for this survey; that this survey meets the minimum standards for surveying in New Mexico; and that it is true and correct to the best of my knowledge and belief.

**BASIS OF BEARING-** Bearings were derived using GPS relative positioning techniques based on an OPUS on May 5, 2014 and are referred to Grid UTM Coordinate System-Zone 13N, NAD (1983).

Distances are Grid.

Combined Factor = 0.999454403



### INDEXING INFORMATION

OWNER: CITY OF ROSWELL

LOCATION: SECTION 35, TOWNSHIP 10S, RANGE 23E,  
N.M.P.M., CHAVES COUNTY, NEW MEXICO

EASEMENT SURVEY FOR  
**SOUTHWESTERN PUBLIC SERVICE**  
115 KV LINE

DRAWING C:\DWG14\XCEL\141153

XCEL PARCEL NO. 5 SHEET 2 OF 2

COPY

ADDITIONAL TEMPORARY WORK SPACE PERMIT

In consideration of the sum of \$745.00 the receipt and sufficiency which is hereby acknowledged, the undersigned hereby consents and agrees that SOUTHWESTERN PUBLIC SERVICE COMPANY (SPS) its contractors, agents, and employees, may enter upon and use an area of land during the period of construction which includes the construction and installation of a new electrical transmission line. The area to be used for work space is located on, over and across the following described land situated in Chaves County, New Mexico, to-wit:

Section 35, Township 10 South, Range 23 East, Chaves County, New Mexico

A Thirty foot (30') wide strip of land situated parallel and adjacent to the initial easement.

2,143.69 feet long x 30 feet wide = 1.48 acres  
1.48 x \$500.00 = \$745.00

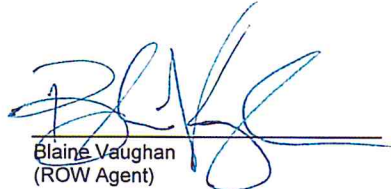
As further consideration for the consent above granted, SPS shall restore the premises, as nearly as practical, to the condition and contour existing prior to construction of the electrical line.

This Additional Temporary Work Space Permit shall expire upon completion of the construction, installation and clean-up phase of the new electrical transmission line project.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

OWNER

By: \_\_\_\_\_  
City of Roswell  
Print: \_\_\_\_\_  
Title: \_\_\_\_\_

  
Blaine Vaughan  
(ROW Agent)



**ROSWELL, NEW MEXICO  
Infrastructure Committee  
City Hall Large Conference Room  
425 N. Richardson, Roswell, NM 88201  
Monday, April 18, 2016 at 4:00 p.m.**

<b>ACTION REQUESTED:</b>	Review and committee approval of award of annual city wide striping to Highway Supply to send to May 2016 City Council consent agenda.
<b>BACKGROUND:</b>	<p>Maintenance of city wide striping pavement markings requires annual restriping. The city has 650,000 linear feet of striping. This work is annually performed by utilization of New Mexico General Services Statewide Striping Agreement.</p> <p>Statewide Striping Agreement 60-80500-16-13992 was awarded to Highway Supply on March 9, 2016. Estimated cost is \$67,080 which does include 7.5% gross receipts tax.</p>
<b>FINANCIAL CONSIDERATION:</b>	The \$67,080 is budgeted under current FY 2016 Streets Department budget.
<b>LEGAL REVIEW:</b>	None Required
<b>BOARD OR COMMITTEE ACTION:</b>	Review and approval of award of city wide striping to Highway Supply of Albuquerque, NM.
<b>STAFF RECOMMENDATION:</b>	Infrastructure Committee recommend award and forward to Consent Agenda of City Council Meeting for May 12, 2016.
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. Highway Supply cost breakdown.</li><li>2. New Mexico General Services Department verification of award to Highway Supply.</li></ol>





6221 Chappell Rd. NE  
Albuquerque, NM 87113  
(505) 345-8295 Fax: (505) 345-0546  
www.highwaysupply.net

License#: 91853  
NM Dept. of Labor #: 002199220110314 Exp 3/14/2017

<b>To:</b>	City Of Roswell	<b>Contact:</b>	G. Miller
<b>Address:</b>	P.O. Box 1838 Roswell, NM 88202	<b>Phone:</b>	(575) 637-6281
		<b>Fax:</b>	(575) 624-6820
<b>Project Name:</b>	Restriping Various Locations	<b>Bid Number:</b>	
<b>Project Location:</b>	Various Locations, Roswell, NM	<b>Bid Date:</b>	4/4/2016

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
704000	REFLECTORIZED PAINTED MARKINGS, 4"	650,000.00	LF	\$0.096	\$62,400.00

**Bid Price Subtotal:** \$62,400.00

**GRT 7.50%:** \$4,680.00

**Total Bid Price:** \$67,080.00


**Notes:**

- **NOTES PAVEMENT MARKINGS:** City of Roswell to provide sweeping and any stripe survey and layout, if required, points prior to Highway Supply arriving at job-site at 40' intervals maximum in white paint. Proposal is quoted with (1) move-in, additional will be \$1200.00 each occurrence. Proposal excludes additional traffic control measures other than a shadow vehicle, heavy sweeping, any cure removal, incidental striping or obliteration of, seal after obliteration, removal of chip seal tabs.
- **ADDITIONAL CHARGE ITEMS:** Site specific traffic control plan sheets-\$150.00/sheet, typical traffic control plan sheets-\$75.00/sheet, P.E. services-cost+10%, chip-seal markers-\$0.95/ea installed, curb/median nose painting-\$3.50/SF, cure removal-\$3.50/SF, stripe layout w/ provided survey-\$0.03/LF
- **EXCLUSIONS GENERAL:** Bonds, taxes, testing, permits, any fees or anything not specifically included above.

**Payment Terms:**

Payment Terms: Net 30 W.A.C. - Proposal is Valid for 30 Days - Traffic Control items are subject to gross receipts tax at 7.1875% payable to Highway Supply, LLC unless a NTTC Type 5 or 6 for subcontracted services is provided. Our bond rate is \$5.25/\$1000

*Statewide Contract 60-80500-16-13992*  
*LAJAR 4-12-16*

<p><b>ACCEPTED:</b></p> <p>The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b></p> <p><b>Highway Supply</b></p> <p style="text-align: right;"></p> <p><b>Authorized Signature:</b></p> <p><b>Estimator:</b> Steve Clark (505) 345-8295 sclarke@highwaysupply.net</p>
--	---

**Recent Awards**

Search

statewide striping

Search

Found 6 Records

#	Date of Award	Procurement Number	Description	Vendor Name	Address	Phone	Resident Preference	Veteran Preference
1	3/9/2016	60-80500-16-13992 AA	STATEWIDE STRIPING	HIGHWAY SUPPLY			-	-
2	3/9/2016	60-80500-16-13992 AB	STATEWIDE STRIPING	J-H SUPPLY CO. INC.	2132 OSUNA RD NE	5053446006	YES	-
3	3/9/2016	60-80500-16-13992 AC	STATEWIDE STRIPING	SAN BAR CONSTRUCTION CORP.	9101 BROADWAY BLVD SE	5054528000	YES	-
4	3/9/2015	40-80500-13-10335 AC	STATEWIDE STRIPING	SAN BAR CONSTRUCTION CORP.	9101 Broadway SE	1(505) 4528000	-	-
5	3/9/2015	40-80500-13-10335 AB	STATEWIDE STRIPING	H SUPPLY CO., INC.	2132 OSUNA RD NE	5053446006	YES	-
6	3/9/2015	40-80500-13-10335 AA	STATEWIDE STRIPING	HIGHWAY SUPPLY LLC			-	-

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